UPPER ARUN HYDROELECTRIC LIMITED

(A Subsidiary Company of NEA)

Expression of Interest
(EOI)

Title of Consulting Services: *Discharge Measurement of Arun River, AWLS Data Recording and Sediment Investigation Works for UAHEP*

Method of Consulting Service
National

Project Name: ***Consulting Services for Discharge Measurement of Arun River, AWLS Data Recording and Sediment Investigation Works for UAHEP***
EOI: *UAHEL/083-84/CS/EoI/01*
Office Name: *Upper Arun Hydro-electric Limited*
Office Address: *Maharajgunj, Kathmandu*
Issued on: *November 6, 2026*

Abbreviations

CV	-	Curriculum Vitae
DO	-	Development Partner
EA	-	Executive Agency
EOI	-	Expression of Interest
GON	-	Government of Nepal
PAN	-	Permanent Account Number
PPA	-	Public Procurement Act
PPR	-	Public Procurement Regulation
TOR	-	Terms of Reference
VAT	-	Value Added Tax

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A. Request for Expression of Interest

Upper Arun Hydro-electric Limited

First Date of Publication: November 6, 2026

1. Upper Arun Hydro-electric Limited (UAHEL) has allocated fund toward the cost of Consulting services for Discharge Measurement of Arun River, AWLS Data Recording and Sediment Investigation Works for UAHEP and intends to apply a portion of this fund to eligible payments under the Contract for which this Expression of Interest is invited for National Consulting Services.

2. The ***Upper Arun Hydro-electric Limited*** now invites Expression of Interest (EOI) from eligible consulting firms ("Consultant") to provide the following consulting services: ***Discharge Measurement of Arun River, AWLS Data Recording and Sediment Investigation Works for UAHEP***

3. Interested eligible consultants may obtain further information and EOI document free of cost at the address ***Upper Arun Hydro-electric Limited, Maharajgunj, Kathmandu*** during office hours on or before ***December 1, 2026*** or visit the Client's website ***uahel.com.np***

4. Consultants may associate with other consultants to enhance their qualifications.

5. Expressions of interest shall be delivered ***manually to the address Upper Arun Hydro-electric Limited, Maharajgunj, Kathmandu*** on or before ***December 2, 2026 and 12:00 noon.***

6. In case the last date of obtaining and submission of the EOI documents happens to be a holiday, the next working day will be deemed as the due date but the time will be the same as stipulated.

7. EOI will be assessed based on ***Qualification 40%, Experience 50%, and Capacity 10%*** of consulting firm and key personnel. Based on evaluation of EOI, only shortlisted firms will be invited to submit technical and financial proposal through a request for proposal.

8. Minimum score to pass the EOI is ***65%.***

Address

Upper Arun Hydro-Electric Limited
Attn: Mr. Ganesh K.C., Managing Director
Sallaghari Marga, Maharajgunj
44600, Kathmandu, Nepal
Tel: +977-1- 4720543, +977-1- 4720980
E-mail: uahepnea@gmail.com, upperarun@nea.org.np



B. Instructions for submission of Expression of Interest

1. Expression of Interest may be submitted by a sole firm or a joint venture of consulting firms and the maximum number of partners in JV shall be limited to three. The lead partner of the JV firm must have at least 51% of the share of the present assignment and other partner must have at least 25% of the share of the present assignment.
2. Interested consultants must provide information indicating that they are qualified to perform the services *(descriptions, organization and employee and of the firm or company, description of assignments of similar nature completed in the last 7 years and their location, experience in similar conditions, general qualifications and the key personnel to be involved in the proposed assignment).*
3. This expression of interest is open to all eligible ***consulting firms***.
4. The assignment has been scheduled for a period of ***12 months.*** Expected date of commencement of the assignment is ***January 31, 2027.***
5. A Consultant will be selected in accordance with the ***QCBS*** method.
6. Expression of Interest should contain following information:
   (i) A covering letter addressed to the representative of the client on the official letter head of company duly signed by authorized signatory.
   (ii) Applicants shall provide the following information in the respective formats given in the EOI document:
      - *EOI Form: Letter of Application (Form 1)*
      - *EOI Form: Applicant's Information (Form 2)*
      - *EOI Form: Work Experience Details (Form 3(A), 3(B) & 3(C))*
      - *EOI Form: Capacity Details (Form 4)*
      - *EOI Form: Key Experts List (form 5).*
7. Applicants may submit additional information with their application but shortlisting will be based on the evaluation of information requested and included in the formats provided in the EOI document.
8. The Expression of Interest (EOI) document must be duly completed and submitted ***by mail / by hand / by courier in sealed envelope".***
9. The sealed envelope shall be clearly marked as "EOI Application for Short-listing for the Discharge Measurement of Arun River, AWLS Data Recording and Sediment Investigation Works for UAHEP The Envelope shall also clearly indicate the ***name and address of the Applicant***.
10. The completed EOI document must be submitted on or before the date and address mentioned in the **"*Request for Expression of Interest.*"** In case the submission falls on public holiday the submission can be made on the next working day. Any EOI Document received after the closing time for submission of proposals shall not be considered for evaluation.



C. Objective of Consultancy Services or Brief TOR

1. Background

The Upper Arun Hydroelectric Project (UAHEP) is a high-priority, high-head, peaking run-of-river project located on the Arun River in the Sankhuwasabha District of eastern Nepal, approximately 220 km east of Kathmandu. The project area spans Longitude $87^0$20'00" to $87^0$30'00" East and Latitude 27°38'24" to 27°48'09" North. The Government of Nepal (GoN) granted permission for its implementation to the Nepal Electricity Authority (NEA), which established Upper Arun Hydroelectric Ltd. (UAHEL) as a subsidiary for implementation. The project's installed capacity has been revised to 1063.36 MW (including an eco-flow turbine of 2.36 MW). The updated feasibility study for UAHEP was completed in 2021. UAHEL has contracted a Joint Venture led by Lahmeyer International GmbH to carry out the Tender Design, Bidding Document Preparation, and subsequent Construction Supervision.

To continue the hydrological data acquisition for the project, UAHEL desires to procure the services of nationally recognized consulting firm ("Consultant") having competent team of specialists to carry out the discharge measurements of the Arun River at specified locations and analyze sediment samples. This Terms of Reference (TOR) attempts to outline the Consultant's tasks during execution of the services as detailed as possible. However, the Consultant shall note that the list of tasks and activities can by no means be considered as the complete and comprehensive description of the Consultant's duties. It is rather the Consultant's responsibility to critically verify the scope of services indicated and to extend, reduce or amend it wherever they deem necessary, according to their own professional judgment and the knowledge they will acquire during preparation of the proposal. It is understood that the Consultant performs all works as necessary to fulfill the objectives of the Project.

2. Objective

The main objectives of this consulting services include the measurement of the discharges of Arun River and re-establish data recording system from Automatic Water Level Sensor already installed at different location of Upper Arun Hydroelectric Project, and collection and analysis of sediment samples including installation of new laboratory and subsequent in-situ lab operation.

The specific objectives of the consulting services are outlined as follows:

- Collection, gathering and transportation of all the materials and equipment if necessary;
- To install the staff gauges at three locations and take the necessary measurements all complete
- To install/repair and maintain AWLS at specified locations and take the necessary measurements all complete.
- To repair and maintain the existing condition of the cableway all complete.
- To conduct discharge measurement of Arun River and tributary for the duration of twelve (12) months
- To conduct sediment sample collection and analysis, install a new laboratory and carryout in- situ lab operation.
- To submit the monthly discharge measurement report to the client.
- To submit the final report of all tasks including studies and field work conducted.

The Consultant will also provide on the job training to project staff to carry out the measurements and analyses.

3. Scope of Services

The scope of consulting services for the measurement of the discharge and sediment investigation of Arun River and nearby tributaries. The services to be provided by the Consultant shall comprise but not be limited of following tasks:

Task No.	Task Name
Task 1	Conduct river cross section and longitudinal surveys
Task 2	Installation of Staff Gauges and Manual Water-Level Monitoring
Task 3	Maintenance, and Operation of Radar Level Sensors (AWLS)
Task 4	Maintenance and Commissioning of existing Hand-Operated Cableway System (Dam Site)
Task 5	Continuous Discharge Measurement of Arun River and nearby tributary (12 Months)
Task 6	Sediment Sample Collection, Laboratory Setup, and In-Situ Analysis
Task 7	Progress Reporting
Task 8	Capacity Building and Handover
Task 9	Submission of Final Report

The services carried out by the Consultant shall be reviewed and accepted by UAHEL after corrections are made by the Consultant.

Task 1: Conduct River cross section and longitudinal Surveys

Longitudinal Profiling

Longitudinal profile of the river in the headworks and powerhouse site shall be done at intervals of 50 m or less along the fair-weather deep channel 500m upstream and 500m downstream from gauging station.

Cross-sectional Survey

- The survey of river cross section shall be made 500 m upstream and 500m downstream from the gauging site.
- Cross-sections and L-profile points surveyed at intervals of 50 m along the 1.0 km reach.

Task 2: Installation of Staff Gauges and Manual Water-Level Monitoring

Main activities under this task:

- Select hydraulically stable river reaches with fixed bed geometry and install sectional/stepped enamel staff gauges covering the maximum anticipated seasonal flood range.
- Tie all staff gauge zero-elevations to established permanent bench marks (TBM) via precision levelling.
- Locations:
    - Intake / Dam site of UAHEP
    - Powerhouse site of UAHEP
    - Chepuwa Khola (tributary)
- Recruit and train local gauge readers to record manual stage observations 3 times daily (at 08:00, 12:00, and 16:00 hrs) in accordance with DoED guidelines continuously for 12 months. Manual readings at AWLS sites will serve as daily datum calibration checks.

Task 3: Maintenance and Operation of Radar Level Sensors (AWLS)

Main activities under this task:

- Maintenance of a Radar Level Sensor (RLS) with solar-powered data logging system on a secure cantilever/bridge mount at the Dam Site of UAHEP.
- Program loggers for continuous automated water level recording at standard intervals (15-minute or 1-hour time-steps).
- Cross-verify RLS readings against manual staff gauge observations to eliminate sensor drift or offset errors.
- Train project staff on logger data retrieval, battery maintenance, and basic troubleshooting. Submit compiled continuous hourly/daily water level records with monthly and final reports.

Task 4: Maintenance and Commissioning of Hand-Operated Cableway System (Intake Site)

Main activities in this task are to install cableway (a hand-operated cableway with traveling block system) at the intake site of the UAHEP and to take the discharge measurements and sediment sampling. If the site span exceeds 100 meters or flood drag forces exceed safe manual crank limits, the Consultant shall equip the winch mechanism with an auxiliary portable petrol/electric motor drive.

Task 5: Continuous Discharge Measurement of Arun River and nearby tributary (12 Months)

Main activities in this task are to conduct discharge measurement of Arun River for the duration of twelve (12) months. The below table shows the frequency of discharge measurement at Headworks, Powerhouse site of UAHEP and Chepu Khola nearby headworks location nearby Powerhouse site. Each discharge measurement consists of 3 sets of data measured; measurement should be taken as per the DoED guidelines /WMO.

SN	Month	Discharge Measurement (Nos.)
1.	January	4 Nos. in Month (1 each in 7 days)
2.	February	4 Nos. in Month (1 each in 7 days)

SN	Month	Discharge Measurement (Nos.)
3.	March	4 Nos. in Month (1 each in 7 days)
4.	April	2 Nos. in Month (1 each in 15 days)
5.	May	2 Nos. in Month (1 each in 15 days)
6.	June	1 No. in Month (1 each in 30 days)
7.	July	1 No. in Month (1 each in 30 days)
8.	August	1 No. in Month (1 each in 30 days)
9.	September	1 No. in Month (1 each in 30 days)
10.	October	2 Nos. in Month (1 each in 15 days)
11.	November	2 Nos. in Month (1 each in 15 days)
12.	December	4 Nos. in Month (1 each in 7 days)

Task 6: Sediment Sample Collection, Laboratory Setup, and In-Situ Analysis

Main activities in this task are given below: -

- Collect suspended sediment samples using depth integrating sampler.
- The frequency of sampling is as tabulated below for a year, so that a rating curve for the sediment concentration against the discharge could be drawn. Particle Size Distribution (PSD) analyses shall be done using Laser Diffraction method.
- Set up an operational laboratory supplied with:
  - Digital Balance: 0.1 mg (0.0001 g) resolution.
  - Vacuum Filtration Assembly: With vacuum pump, filter funnels, and 0.45µm glass fiber filter discs.
  - Electric Drying Oven: Operating at 105 to 110 degree Celsius.
  - Petrographic Microscope: Equipped with sample preparation tools for particle mineralogy and hardness/abrasiveness evaluation.
  - Grain Size Analysis Setup: Standard ASTM Sieve Set with Mechanical Shaker (>63µm) and Hydrometer Set with Dispersion Cup (<63µm).
  - Lab Accessories & Consumables: Glass desiccators with silica gel, aluminum weighing dishes, wash bottles, and Imhoff cones (for field volumetric screening).
  - All other equipment required to complete the tasks outlined.
- Perform gravimetric concentration analysis (mg/l), grain size distribution (Sieve/Hydrometer), and petrographic mineral hardness testing.
- Develop suspended sediment rating curves (Q_s vs Q), compute daily and annual sediment yields, and recommend design values for headworks and turbine protection structures.
- Check this figure with the data collected from the secondary source.

The tentative methodology for depth integrating sediment sampling method for one year is as follows:

S.N.	Period	Description
1.	Monsoon (4 months)	10 regular samples a day from 10 verticals and 30 additional samples in a month for concentration analysis for 4 months.
		At least 6 samples in a month for PSD for 4 months
		At least 6 samples in a month for mineral content analysis for 4 months
2.	Post Monsoon (3 months)	10 regular samples from 10 verticals in every 2 days and no additional sample for concentration analysis for 3 months.
		At least 4 samples in a month for PSD for 3 months
		At least 4 samples in a month for mineral content analysis for 3 months
3.	Dry Season (3 months)	10 regular samples from 10 verticals in every 1 week and no additional sample for concentration analysis for 3 months.
		At least 2 samples in a month for PSD for 3 months
		At least 2 samples in a month for mineral content analysis for 3 months
4.	Pre-Monsoon (2 Months)	10 regular samples from 10 verticals in every 2 days and no additional sample for concentration analysis for 2 months.
		At least 4 samples in a month for PSD for 2 months
		At least 4 samples in a month for mineral content analysis for 2 months

Task 7: Reporting

Main activities in this task are to submit the discharge measurement report as well as sediment investigation report of UAHEP including site photographs of discharge measurement and sediment investigation works.

Task 8: Capacity Building and Handover

Main activities in this task are to conduct on the job training to Project staff regarding discharge measurement, sediment sampling and analysis. The Consultant shall handover the sediment lab setup with the equipment at the end of the assignment.

Task 9: Final Report Submission

Main activities in this task are to submit the final report including all tasks, studies and field work conducted including site photographs, drawings etc.

4. Team Composition & Qualification Requirements for the Key Experts

4.1 General Remarks

The work shall be performed by an integrated team of Nepali Expert and support staff. The participation shall be maximized within the framework of quality, timely performance of the services and liability. The national experts shall be assigned to and perform clearly defined tasks, commensurate with their background, qualification and experience based on shared responsibility.

4.2 Organization & Team Composition

The services shall be provided and managed with a functional organization directly responsive and responsible through the Team Leader/Senior Hydrologist. UAHEL shall be informed of the status of the project work in regular basis. For effective implementation, works shall be carried out by as fully integrated team of experts and shall operate as an independent and self-sufficient entity with the Team Leader entrusted with full responsibility and authority to act on behalf of the Consultant.

Members of the project team shall be assigned for the full duration of their involvement. They shall report to the Team Leader directly, or to assigned supervisors within the project team. This accountability shall be binding on each team member.

It is recommended for appointment of well-trained human resources at the Station to conduct sediment sampling and laboratory analysis. The following are the list of basic level and minimum number of human resources to be designated in the Station at all times for sediment monitoring program.

S.N.	Human Resource	No.
1	Senior Hydrologist	1
2	Civil Engineer	1
3	Junior Assistant Hydrologist (Nayab Jal Bigyan Sahayak)	1
4	Sediment sampler	1
5	Lab assistance	2
6	Helpers	1
7	Office assistant	1

4.3 Qualification/Experience of Each Expert

The following paragraphs are brief descriptions of the responsibility and duties considered to be required by team leader and expatriates.

Key Expert

(i) Senior Hydrologist

The Hydrologist shall have minimum of bachelor's degree in civil engineering and have Master's degree or equivalent in hydrology/ hydraulic/ hydropower/sediment discipline and ***must have three (3) years of professional experience.***

The expert shall have previous experience of working as Hydrologist in any hydropower projects and good knowledge in field hydrological and sediment investigation with good skill in discharge

measurement, sediment collection, analysis, calculation and tabulation. All these qualifications and experiences will be considered in the evaluation.

(ii) Civil Engineer

The Civil Engineers shall have at least bachelor degree or equivalent in civil engineering, minimum (2) years of professional experience in related field.

5. Reporting Requirements and Time Schedule for Deliverables

The Consultant shall discuss their interim findings at review meetings to be held with UAHEL team on regular basis, and provide the following final deliverables.

The Consultant shall identify the report milestones in his work schedule. When any work falls behind the schedule, the Consultant shall make recommendations in writing to the Employer as to the action to be taken to expedite progress.

The following are the number of copies of each report to be submitted by the Consultant to UAHEL:

SN	Reports	Time Line	No. of Copies
1.	Inception and Field Visit Report	Within 30 days of commencement.	2
2.	Progress Report	5 number of progress report after every two months.	2
3.	Final Report	Within the end of 12 (Twelve) month	2

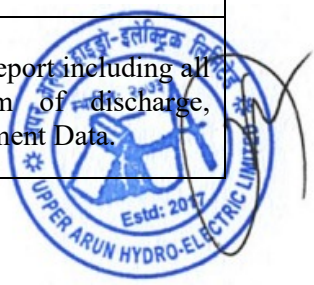
Each report shall also be accompanied by the electronic copy. All reports, submissions and discussions shall be in English. All dimensions and quantities shall be expressed in the SI system of units. Standard shall be those of the International Standards Organization (ISO) except where no suitable ISO standards exist, in which case suitable widely known national standard may be used. All drawings shall be in A3 size.

The services carried out by the Consultant shall be reviewed and accepted by UAHEL after corrections are made by the Consultant.

6. Payment:

The detail of the payment schedule is tabulated below:

SN	Particular	Payment % of Contract Amount	Remarks
1.	Inception Report	10%	After submission of Inception Report
2.	Progress Report	70%	5 progress reports with discharge data, AWLS data, Gauge Data & Sediment Data
3.	Final Report	20%	After Submission of Final Report including all data analysis obtain from of discharge, AWLS, Gauge Data & Sediment Data.



7. Inputs to be made by the Concerned Authorities

For the execution of the project, the following inputs shall be made by the Consultant and the UAHEL respectively.

7.1 Inputs by UAHEL

All relevant reports, maps, drawing and other information available with the project would be shared with the Consultant by UAHEL.

7.2 Inputs by the Consultant

- Staffing – Staff shall comprise of qualified and experienced professionals from relevant disciplines.
- Software and Working Files – The provision of suitable software shall be made to undertake any related analysis required for the studies; the software along with the working files shall be handed over to UAHEL after completion of the services with the Final Report.
- Facilities - All logistics and facilities such as computers, photocopy machines, fax machines, survey, equipment all complete, furniture, office space, office equipment, transport, etc. shall be managed by the Consultant for its own purpose in Kathmandu and Site (if needed). The cost of all the facilities required by the Consultant to carry out the assignment shall be included in the Consultant's proposal.

8. Duration of Services

The estimated time for completion of the assignment is 12 (Twelve) months.

D. Evaluation of Consultant's EOI Application

EOI application shall be duly submitted by the last date and time of submission as mentioned in the notice of REOI.

Qualification and experience of the consulting firm associated as sub-consultancy will not be considered for evaluation for shortlisting.

Consultant's EOI application which meets the eligibility criteria will be ranked on the basis of the Ranking Criteria.

i) Eligibility & Completeness Test	**Compliance**
Copy of Registration of the company/firm	
VAT/PAN Registration	
Tax Clearance/Tax Return Submission/Letter of Time Extension for Tax Return Submission ***[2081/082]***	
Company profile	
Audited Financial Statements of the preceding five consecutive fiscal years	
In case of a natural person or firm/institution/company which is already declared blacklisted and ineligible by the GoN, any other new or existing firm/institution/company owned partially or fully by such Natural person or Owner or Board of director of blacklisted firm/institution/company; shall not be eligible Consultant.	
EOI Form 1: Letter of Application	
EOI Form 2: Applicant's Information Form	
EOI Form 3: Experience (3(A) and 3(B))	
EOI Form 4: Capacity	
EOI Form 5: Qualification of Key Experts	

ii) EOI Evaluation Criteria	**Insert Minimum Requirement if Applicable**	**Score [Out of 100%]**
A. Qualification		
Qualification of Key Experts	**Senior Hydrologist –** Bachelor's degree in Civil Engineering/ Hydrology **Civil Engineer** - Bachelor's degree in Civil Engineering	***[40 %]***
Experience of Key Experts	**Senior Hydrologist –** 3 years **Civil Engineer** – 2 years	
B. Experience		
General of consulting firm: In case of JV, each partner shall meet the criteria	*7 years' experience in Consulting Services in Hydropower Sector*	***[50 %]***
Specific experience of consulting	*At least three consulting service*	



firm within last 7 years. *In case of person, specific experience of the person within last 4 years.* *The combined experience of the JV partners will be evaluated.*	*work in the similar nature of work.*	
Similar Geographical experience of consulting firm *The combined experience of the JV partners will be evaluated.*	*At least two consulting service work in hilly region.*	
C. Capacity		
Financial Capacity *In case of JV, cumulative strength of JV partners will be evaluated for annual turnover.*	*Average Annual Turnover of Rs. 1,90,00,000*	***[10 %]***
Infrastructure/equipment related to the proposed assignment	*N/A*	

Note: In Case, a corruption case is being filed to Court against the Natural Person or Board of Director of the firm/institution /company or any partner of JV, such Natural Person or Board of Director of the firm/institution /company or any partner of JV such firm's or JV EoI shall be excluded from the evaluation, if public entity receives instruction from Government of Nepal.



E. EOI Forms & Formats

Form 1. Letter of Application

Form 2. Applicant's information

Form 3.Experience *(General, Specific and Geographical)*

Form 4. Capacity

Form 5. Qualification of Key Experts



1. Letter of Application

(Letterhead paper of the Applicant or partner responsible for a joint venture, including full postal address, telephone no., fax and email address)

Date: .....

To,

Full Name of Client: _____

Full Address of Client: _____

Telephone No.: _____

Fax No.: _____

Email Address: _____

Sir/Madam,

1. Being duly authorized to represent and act on behalf of (hereinafter "the Applicant"), and having reviewed and fully understood all the short-listing information provided, the undersigned hereby apply to be short-listed by ***[Insert name** of Client)* as Consultant for ***{Insert brief description** of Work/Services}*.

2. Attached to this letter are photocopies of original documents defining:

    a) the Applicant's legal status;

    b) the principal place of business;

3. ***[Insert name of Client]*** and its authorized representatives are hereby authorized to verify the statements, documents, and information submitted in connection with this application. This Letter of Application will also serve as authorization to any individual or authorized representative of any institution referred to in the supporting information, to provide such information deemed necessary and requested by yourselves to verify statements and information provided in this application, or with regard to the resources, experience, and competence of the Applicant.

4. ***[Insert name** of Client)* and its authorized representatives are authorized to contact any of the signatories to this letter for any further information.[3]

5. All further communication concerning this Application should be addressed to the following person,

    [Person]

    [Company]

    [Address]

    [Phone, Fax, Email]

6. We declare that, we have no conflict of interest in the proposed procurement proceedings and we have not been punished for an offense relating to the concerned profession or business and our Company/firm has not been declared ineligible.

[3] Applications by joint ventures should provide on a separate sheet, relevant information for each party to the Application.

7. We further confirm that, if any of our experts is engaged to prepare the TOR for any ensuing assignment resulting from our work product under this assignment, our firm, JV member or sub-consultant, and the expert(s) will be disqualified from short-listing and participation in the assignment.

8. The undersigned declares that the statements made and the information provided in the duly completed application are complete, true and correct in every detail.

Signed **:**

Name **:**

For and on behalf of (name of Applicant or partner of a joint venture):



2. Applicant's Information Form

(In case of joint venture of two or more firms to be filled separately for each constituent member)

1. Name of Firm/Company:

2. Type of Constitution (*Partnership/ Pvt. Ltd/Public Ltd/ Public Sector/ NGO)*

3. Date of Registration / Commencement of Business *(Please specify):*

4. Country of Registration:

5. Registered Office/Place of Business:

6. Telephone No; Fax No; E-Mail Address

7. Name of Authorized Contact Person / Designation/ Address/Telephone:

8. Name of Authorized Local Agent /Address/Telephone:

9. Consultant's Organization:

10. Total number of staff:

11. Number of regular professional staff:

(Provide Company Profile with description of the background and organization of the Consultant and, if applicable, for each joint venture partner for this assignment.)



3. Experience

3(A). General Work Experience

(Details of assignments undertaken. Each consultant or member of a JV must fill in this form.)

S. N.	Name of assignment	Location	Value of Contract	Year Completed	Client	Description of work carried *out*
1.						
2.						
3.						
4.						
5.						
6.						
7.						

3(B). Specific Experience

Details of similar assignments undertaken in the previous seven years
(In case of joint venture of two or more firms to be filled separately for each constituent member)

Assignment name:	Approx. value of the contract (in current NRs; US$ or Euro)[4]:
Country: Location within country:	Duration of assignment (months):
Name of Client:	Total No. of person-months of the assignment:
Address:	Approx. value of the services provided by your firm under the contract (in current NRs; US$ or Euro):
Start date (month/year): Completion date (month/year):	No. of professional person-months provided by the joint venture partners or the Sub-Consultants:
Name of joint venture partner or sub-Consultants, if any:	Narrative description of Project:
Description of actual services provided in the assignment: **Note: Provide highlight on similar services provided by the consultant as required by the EOI assignment.**	

Firm's Name: _____

[4] Consultant should state value in the currency as mentioned in the contract

3(C). Geographic Experience

Experience of working in similar geographic region or country

(In case of joint venture of two or more firms to be filled separately for each constituent member)

No	*Name of the Project*	*Location (Country/ Region)*	*Execution Year and Duration*
1.			
2.			
3.			
4.			
5.			
6.			
7.			



4. Capacity

4(A). Financial Capacity

(In case of joint venture of two or more firms to be filled separately for each constituent member)

Annual Turnover	
Year	**Amount Currency**

- **Average Annual Turnover of Best of 3 Fiscal Year Of Last 7 Fiscal Years**

(Note: Supporting documents for Average Turnover should be submitted for the above.)

4(B). Infrastructure/equipment related to the proposed assignment[5]

No	Infrastructure/equipment Required	Requirements Description
1.		
2.		
3.		
4.		
5.		

[5] *Delete this table if infrastructure/equipment for the proposed assignment is not required.*

5. Key Experts *(Include details of Key Experts only)*

(In case of joint venture of two or more firms to be filled separately for each constituent member)

SN	Name	Position	Highest Qualification	Work Experience (in year)	Specific Work Experience (in year)	Nationality
1						
2						
3						
4						
5						

(Please insert more rows as necessary)

Format of Curriculum Vitae (CV) for Proposed Professional Staff

Proposed Position: _
Name of Consultant: _____
Name of Staff: _____
Profession: _
Date of Birth: _____
Years with Consultant/Entity: ___Nationality: _
Membership in Professional Societies: _____
Detailed Tasks Assigned: _____

Key Qualifications:

[*Give an outline of staff member's experience and training most pertinent to tasks on assignment. Describe degree of responsibility held by staff member on relevant previous assignments and give dates and locations. Use about half a page.*]

Education:

[*Summarize college/university and other specialized education of staff member, giving names of schools, dates attended, and degrees obtained. Use about one quarter of a page.*]

Employment Record:

[*Starting with present position, list in reverse order every employment held. List all positions held by staff member since graduation, giving dates, names of employing organizations, titles of positions held, and locations of assignments. For experience in last ten years, also give types of activities performed and client references, where appropriate. Use about two pages.*]

Languages:

The Team Leader must be fluent in writing and speaking in English language[*For each language indicate proficiency: excellent, good, fair, or poor in speaking, reading, and writing.*]

Certification:

I, the undersigned, certify that to the best of my knowledge and belief, these data correctly describe me, my qualifications, and my experience.

_____Date: _
[Signature of staff member and authorized representative of the consultant]
Day/Month/Year

Full name of staff member:_____
Full name of authorized representative: _____

